



Republic of the Philippines  
**Department of Education**  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

09 October 2024

**DIVISION MEMORANDUM**  
No. 269, s. 2024

**OFFICE PERFORMANCE COMMITMENT AND REVIEW  
FORM (OPCRF) VALIDATION**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
SDO Unit Heads and Staff  
Elementary and Secondary School Heads  
This Schools Division

1. In compliance to DM-OSEC-2024-01 **titled *Guidance on the Implementation of DepEd Results-based Performance Management System (RPMS) relative to Executive Order No. 61, s. 2024***, this office through the School Governance & Operations Division – Human Resource Development Section (SGOD-HRDS) announces the schedule for the Office Performance Commitment and Review Form (OPCRF) validation of schools on **October 14-17, 2024**, at the Ivatan Conference Hall.
2. The schedule of each school for the validation proper is specified in Enclosure 1 while the Performance Management Team is detailed in Division Memorandum No. 265, s. 2024.
3. The Review and Assessment of School Performance shall cover the School Year 2023-2024, thus, all School Heads who transferred or were promoted after the midyear break (February 2024), shall still represent their previous schools and not their current assignments.
4. The OPCR form to be utilized during the validation process will be the one agreed upon during the planning phase last July 2023 with the previous rater.
5. For Itbayat and Sabtang Schools, identified members of the Performance Management Team (PMT) shall conduct an on-site validation on October 10 & 11, 2024, and October 15, 2024, respectively.
6. For issues, clarifications and concerns, please contact the Human Resource Development Section (HRDS) through **Ms. Ayrine C. Geronimo, Senior Education Program Specialist**.

7. For immediate information, guidance, and strict compliance of all concerned.

**ALFREDO B. GUMARU, JR. EdD, CESO V**  
Schools Division Superintendent

Encl: As stated

References: *Div. Memorandum No. 225, s. 2024*

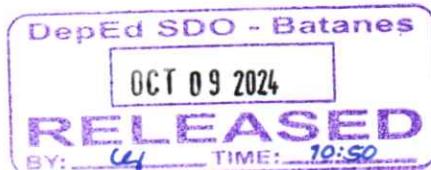
*Office Memorandum No. 265, s. 2024*

*DM-OSEC-2024-01*

To be indicated in the Perpetual Index  
under the following subjects:

EVALUATION  
PERFORMANCE

*SGOD/myn/kchm/OPCRFValidation*  
October 9, 2024



Enclosure 1. OPCRF Validation Schedule

Schedule		School/s to be Validated	Venue
Date	Time		
October 10, 2024	8:30 a.m. – 5:00 p.m.	Itbayat National Agricultural HS	On-Site
		Yawran Barrio School	
		Mayan Elementary School	
October 11, 2024	8:30 a.m. – 5:00 p.m.	Itbayat Central School	
		Raele Integrated School	
October 14, 2024	9:00 a.m. – 12:00 nn	Mahatao National High School	Ivatan Conference Hall
		Mahatao Central School	
		Diura Barrio School	
	1:30 p.m. – 5:00 p.m.	Ivana National High School	
		Ivana Elementary School	
		San Vicente Elementary School	
		Sabtang Central School	
October 15, 2024	8:30 a.m. – 12:00 nn	Savidug/Chavayan ES	On-Site
		Sabtang National School of Fisheries	
		Valugan Integrated School	
	1:30 p.m. – 5:00 p.m.	Tukon Elementary School	Ivatan Conference Hall
		Chanarian Elementary School	
		Batanes National Science High School	
		Diptan Elementary School	
October 16, 2024	8:30 a.m. – 12:00 nn	Basco Central School	Ivatan Conference Hall
		Batanes General Comprehensive HS	
		Itbud Integrated School	
	1:30 p.m. – 5:00 p.m.	Uyugan Elementary School	
		Imnajbu Elementary School	